



Intern, Compliance Consulting (Job Number: 18000008)

Description

Duff & Phelps is the premier global valuation and corporate finance advisor with expertise in complex valuation, disputes and investigations, M&A, restructuring, and compliance and regulatory consulting.

Our professionals balance analytical skills, deep market insight and independence to help our clients make sound decisions. As an organization, we think globally—and encourage our people to do the same. That means when you take your place on our team, you'll discover a supportive and collaborative work environment that enables you to excel. If you're ready to share your perspective with the world, make a real impact at Duff & Phelps. Find out how our approach will change everything for **YOU**.

Join our team and together we'll power the sound decisions that enhance value — yours and ours.

We are looking for a full-time Intern to join our team for the period from May to August 2018.

Responsibilities:

- Assisting with the preparation of compliance manuals and other related policies and procedures
- Supporting regulatory filing and reporting schedules
- Researching regulatory compliance rules procedures
- Supporting clients with consultancy solutions in partnership with existing compliance consulting team
- Assisting with sales campaign for Asian arms of multi-national corporations
- Planning and coordinating events and webinars

Requirements:

- University students studying a Bachelor's/Master's degree preferably in Business Administration, Law, Economics, Accounting
- Ability to work on own initiative and as part of a team
- Client facing, solutions focused skills
- Clear, logical thought processes, ability to make decisions and articulate these clearly
- Strong English oral and written communication skills
- Computer proficiency and ability to maximize applications such as Microsoft Word and Excel
- Time management skills and ability to work within deadlines
- Solution-driven and problem-solving attitude

In order to be considered for a position at Duff & Phelps, you must formally apply via <https://careers.duffandphelps.jobs/>

Duff & Phelps is committed to equal opportunity and diversity, and recruits people based on merit.

Transparency. Confidence. Trust.

Analyst, Valuation Services (Job Number: 17001016)

Description

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We are currently looking for an Analyst to join our Valuation team in Hong Kong.

Join our team and together we'll power the sound decisions that enhance value — yours and ours.

Responsibilities:

- Interviewing clients and conducting field investigation to gather data and information pertinent to the engagement
- Working with management to build and maintain client relationships
- Identifying and communicating potential engagements to management
- Reporting and presenting analyses and conclusions including written reports
- Performing industrial valuation engagements

Requirements:

- Bachelor's or Master's degree in Finance, Accounting, MBA or Engineering
- Some experiences in valuation is advantageous but not mandatory. Fresh graduates are welcome
- Strong analytical and problem-solving skills, as well as strong verbal and written communication skills
- Excellent computer skills such as MS Word and Excel
- Proficiency in spoken and written English and Chinese. Fluency in Mandarin is essential
- A team player, hard-working and with excellent communication and interpersonal skill
- Frequent travel is required

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